



# Commonwealth of Kentucky

## CONTRACT

### IMPORTANT

Show Doc ID number on all packages, invoices and correspondence.

**Doc Description:** KHEAA Governor's Envelopes & Letterhead

**Doc ID No:** CT 075 1000000013 1

**Procurement Folder:** 1507407

**Procurement Type:** Standard Goods

**Administered By:** JULIE REES

**Cited Authority:** MA-758-0600000364

**Telephone:** 502-696-7434

**Issued By:** Richard Mize

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POST PRINTING CO

1033 TROTWOOD DR

LEXINGTON

KY 40511

US

Line	CL Description	Due Date	Quantity	Unit Issue	Unit Price	Contract Amt	Total Price
1	ENVELOPES		60.00	M	27.76670	0.00	1,666.00

#### Extended Description

60,000 Governor's window Envelopes for KEES  
Specifications

Project Due Date: 8/1/09

Computer Format: PC-InDesign

Quantity to print: 60,000

Paper Stock: #10 window envelope

Number of Pages: 1

Number of Sides to Print: 1

Number of Colors: 1

PMS #'s: Reflex Blue

Proofs: Yes, KHEAA, Attn Janice Ballou, 100 Airport Rd, Frankfort, KY

Print Size: #10 window envelope

Finished Size: #10 window envelope

Delivery Instructions: KHEAA, Attn Janice Ballou, 100 Airport Rd, Frankfort, KY 40601. Inside delivery required. KHEAA personnel cannot help with unloading.

Special Instructions: Envelopes must have round flaps. Please fan envelopes after printing so flaps do not overlap.

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403427

KY HIGHER ED ASSIST AUTH

101 AIRPORT ROAD

PO BOX 799

FRANKFORT

KY 40601

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403427

KY HIGHER ED ASSIST AUTH

100 AIRPORT ROAD

PO BOX 798

FRANKFORT

KY 40601

US

Line	CL Description	Due Date	Quantity	Unit Issue	Unit Price	Contract Amt	Total Price
2	LETTERHEAD		60.00	M	37.50000	0.00	2,250.00

Extended Description

60,000 Governor's Letterhead for KEES Specifications

Project Due Date: 8/1/09  
Computer Format: Windows -InDesign  
Quantity to print: 60,000  
Paper Stock: 25% rag cotton bond text, white  
Number of Pages: 1  
Number of Sides to Print: 1  
Number of Colors: 1  
Full Color: Yes  
Proofs: Yes, KHEAA, Attn Crystal Dempsey-Gillum, 100 Airport Rd, Frankfort, KY 40601  
Print Size: 8.5x11  
Finished Size: 8.5x11  
Packaging Instructions: Shrink wrap in quantities of 500.

Delivery Instructions: Ship to KHEAA, Attn Crystal Dempsey-Gillum, 100 Airport Rd, Frankfort, KY 40601

Special Instructions: Must use reflex blue ink.

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<b>I</b>	KY HIGHER ED ASSIST AUTH	<b>H</b>	KY HIGHER ED ASSIST AUTH
<b>L</b>	101 AIRPORT ROAD	<b>I</b>	100 AIRPORT ROAD
<b>L</b>	PO BOX 799	<b>P</b>	PO BOX 798
<b>T</b>	FRANKFORT	<b>T</b>	FRANKFORT
<b>O</b>	US	<b>O</b>	US
	KY 40601		KY 40601

Total Order Amount:	3,916.00
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1000000013	<b>Document Phase</b> Final	<b>Document Description</b> KHEAA Governor's Envelope s & Letterhead	<b>Page 3</b> <b>of 3</b>
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**CONTRACT PROVISIONS BY REFERENCE.**

ALL TERMS AND CONDITIONS OF AUTHORIZING MASTER AGREEMENT  
CONTRACT MA-758-0600000364 ARE MADE A PART OF THIS CONTRACT  
BY REFERENCE.